

Student Advice and Engagement Team / Student Services Centre

# Guide to the Student Route application form overseas – November 2024

Student Advice and Engagement Team - November 2024

Tip: This guide does not cover the Student rules - only FAQS on the application form. You should also ensure you read our guide to preparing your documentation. You should only submit your online application once you have prepared all documents required to meet the requirements. If you only refer to this guide, you risk being refused your visa.

The information you provide within the online application form must be accurate. You may need to refer to other documentation such as previous passports, visas and medical records in order to complete the application form.

### Completing the online Student application form overseas

EU / EEA students may be eligible to use the UK Immigration: ID Check app to complete biometrics rather than having to attend a visa application centre. If you are able to use the UK Immigration: ID check app, please refer to the following guide here: ID Check App Guide

Go to this webpage: <u>https://www.gov.uk/student-visa/apply</u> - You should now see the following screen: select 'Start now'

### Apply

You must apply online for a Student visa.

Check which documents you'll need to apply.

### Apply outside the UK

As part of your application, you'll need to prove your identity. How you do this depends on where you're from and what type of passport you have.

You'll either:

- give your fingerprints and a photograph (biometric information) at a <u>visa</u> <u>application centre</u>
- use the 'UK Immigration: ID Check' app to scan your identity document you'll also create or sign into your UK Visas and Immigration (UKVI) account

You'll be told what you need to do when you apply.

Once you've started your application, you can save your form and complete it later.



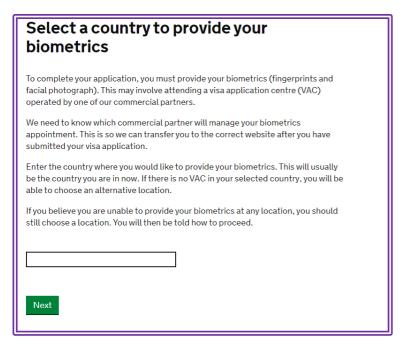
You'll see this screen next: select 'England, Scotland, Wales or Northern Ireland' as where you will be living



You will then see this screen: select '**No**' if you don't have an EU/EEA or Swiss passport and '**Yes**' if you do. If you select '**Yes**' you wil be taken to a page with more information about the '**UK Immigration: ID Check**' app. For the purposes of this guide, we have gone through the form as if '**No**' has been selected.



Once you have selected '**No'** you will be asked to select the country where you wish to attend the visa application centre to give your biometrics

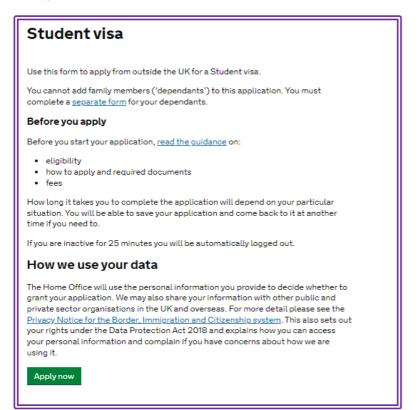


Start typing the name of the country where you will be applying from. You can only apply in the country where you usually live or in your country of nationality. You can't apply for a Student visa if you are in another country as a visitor (e.g. if you are on holiday).

As you begin typing, suggestions will appear and you can click on your country. Once you have selected your country, click '**Next**'. The next screen asks you to confirm that you know which Visa Application Centre you'll be attending in the country you've selected. It's important that you know where you wish to attend an appointment before you complete the visa application form.

On this screen you will need to confirm that you 'I have identified the location where I will provide my biometrics (or I am unable to provide my biometrics at any location' or that you 'want to choose a different location'

If you choose the second option, you'll be directed back to the previous screen and will need to choose a different country.



Read the instructions and make sure you've read the guidance and our guidance before attempting to apply online. Click on the '**Apply now**' button to proceed.

### Quick application form navigation tips:

- Please note that you can save your application and return to it later if you wish. Just click on '**Return to this application later**'. You should then receive an email which contains a direct link for you to use to access your application again later.
- If you'd like to check your previous answers at any stage, you can click 'Show and edit answers'. You'll be able to see the answers you've provided so far and amend them if necessary by clicking on 'Change' next to the relevant questions.
- If you want to go back to the previous screen, you can click the 'Back' button underneath where it says 'Start' near the top left of the screen below the gov.uk banner from the next page onwards.

Register an email	
Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if	
needed. Throughout your application, you can select the option to 'Return to this application	Ensure that your email address is correct
later' in order to re-send the link to your latest saved application. Email address	and that it is an account that you use and check regularly. Choose a password
Create a password	that you will remember easily and then
Your password must be 10 characters or longer and must contain at least 3 of the	click ' <b>Save and continue</b> '. On the following screens you will need to
following: • uppercase letter	confirm whether this is your email
<ul> <li>lowercase letter</li> <li>a number</li> <li>a symbol</li> </ul>	address or someone else's.
	_
Repeat your password	
Save and continue	
Contacting you by email	
We may use email to contact you about your application, for exam	we may
contact you for further information, or send a decision on your app We may also use email to contact you about your immigration stat	ion by email.
application has been decided.	Check the email address is correct and confirm who it
You must notify us immediately if the contact email addresses you this application change.	
If your email is wrong, click <u>here</u> to change it.	
in your emains wrong, click <u>mere</u> to change it.	
Who does this email address belong to?	
O You	
Someone else	
$\overline{\bigcirc}$	
Save and continue Cancel	
Return to this application later	•
Show and edit answers	
Additional email	If you have another email address you use regularly you can choose
Do you have another email address?	to provide it here.
Yes No	
Save and continue Cancel	-
Return to this application later	
Show and edit answers	

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Your telephone number	
We may contact you by telephone if we have any further questions about your application, or about your immigration status after your application has been decided.	
You must notify us immediately if the contact telephone number(s) you provide as part of this application change.	
Provide your telephone number	
Inly include numbers, and for international numbers include the country code. You All be able to add any additional telephone numbers after you click "Save and ontinue".	Include your telephone number here. You should specify whether it is for use inside or outside the
ere do you use this telephone number?	UK and whether it is a home, business or mobile
can select more than one option	number. The UKVI may contact you by phone to
For use whilst in the UK	discuss your application.
For use whilst out of the UK	, ,
t whether this is your home, mobile or work telephone number	You will also be asked whether you have any other
ore than one option	telephone numbers on the next screen. If you have
lephone number	another telephone number, choose <b>'Yes'</b> . If you
lephone number	
phone number	only have one telephone, please select <b>'No'</b>
continue	
o this application later	
ow and edit answers	
Contacting you by telephone	
re you able to be contacted by telephone?	
I can be contacted by telephone call and text message (SMS)	Competizione the LIV//I may need to contact

) I can only be contacted by telephone call

I can only be contacted by text message (SMS)

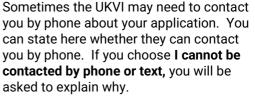
I cannot be contacted by telephone call or text message (SMS)

### Save and continue

Return to this application later

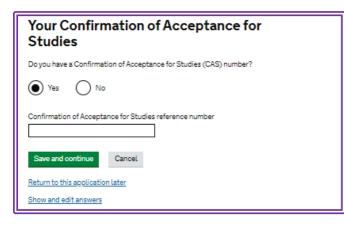
Show and edit answers

Scholarships
Do you have a Marshall, Chevening or commonwealth scholarship?
Check the postgraduate scholarship guidance, if you do not know.
🔿 Yes 💿 No
Save and continue Cancel
Return to this application later





If you are a Marshall, Chevening or Commonwealth Scholar choose **yes**. Only students with these types of scholarships should choose '**yes**' for this question.



If you are applying for a Student visa, you should have a CAS number. If you are a new student, you should have received this from the relevant admissions team via email. If you are a currrent student who is continuing on the same programme, you should have <u>requested a new</u> CAS from the SAET team in the Student Services Centre.

Answer 'Yes' (because you must have a current CAS to make a valid application for a Student visa) and then enter your CAS number accurately. Then click 'Save and continue' to proceed to the next screens, where you will be asked to enter your course start and end dates on your CAS and then your personal details.

Find out more about CASs in our infosheet.



### Your name

Enter your name as shown on your passport or travel document. Use the English spelling of your name where provided.

You must tell us your full name.

### Given name(s)

Your given name is usually your first name. If you have middle names, include these with your given name. If your name has a suffix (e.g. Jr), include this with your given name. If you have a patronymic name, include it with your given name. You must tell us all your given names.

### Family name

Your family name is the surname shared by your family.

I do not have a current passport or travel document

Save and continue

Return to this application later

Show and edit answers



Put all of your first and middle names in the 'Given names' box. Put your surname in the 'Family name' box.

If you only have one name (you don't have both a given and family name), click on the link 'I cannot enter my name using a current passport or travel document'. Once you have clicked on this option, you will be able to click on the link 'I do not have both a given and family name'. You can then enter your name.

On the next page, you will be asked if you have been known by any other name. If you have been known by another name, choose '**Yes**' and enter the name on the next page.



If you have been known by any other names you can state them here e.g. if your name on you degree certificate is different/you have changed your name.

Your cox and relationship status	
Your sex and relationship status         What is your sex, as shown in your passport or travel document?         Male         Female         Unspecified         What is your relationship status?         I am unsure of my current relationship status         Save and continue	You need to state your sex and relationship status here. If you do not identify as male or female, you can use ' <b>Unspecified</b> '. You must be accurate about your relationship status in the application form. You will be asked about your partner (if applicable) later in the form.
Return to this application later Show and edit answers	
Your address         Address	You need to enter your address here. If you also have a different correspondence address, then please select ' <b>No</b> ' and enter your correspondence address in this screen.
Is this address also your correspondence address? We may use this address to contact you about your application, including after it has been decided. Yes No Save and continue Return to this application later Show and edit answers	

About this property	
How long have you lived at this address?   Select a unit of time and enter a value   Years   Years   Image:	In this screen you need to confirm how long you have lived at your address and the ownership status. If you have lived at the property for less than 2 years, you will be asked for your previous address history. If you do not own or rent your property, for example, if you are living with your parents or family, please select ' <b>Other</b> ' -you will then need to explain your circumstances in the free text box.
Your passport         You must use your passport or travel document to complete this sector         Passport number or travel document reference number         Issuing authority         On your passport or travel document this could also be referred to as 'country or issue' or 'place of issue'.         Issue date         Enter date in the format DD MMYYYY         Day         Month         Expiry date         Enter date in the format DD MMYYYY         Day         Month         Year         Save and continue         Return to this application later         Show and edit answers	IMPORTANT: The passport you use for your application must match the passport information on your CAS. If you have obtained a new passport since your CAS was issued, you must inform the team who created your CAS. Incorrect passport details on the CAS can lead to a refusal and it is your responsibility to make sure this information is correct. You must enter accurate details of a valid passport that you intend to use to apply for your visa and to travel to the UK. If you are a dual national, you must choose which nationality you want your visa to be linked to. If you are a dual national, British Citizen you should not apply for a Student Visa.

Your identity card	If your country issues national identity
Do you have a valid national identity card?	cards, you must enter the number here after
This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.	selecting <b>'Yes</b> '. If your country doesn't issue national indentity cards, select <b>'No'</b> and
Ves No	then 'Save and Continue'.
Save and continue	
Return to this application later	
Show and edit answers	
Your nationality, country and date of birth	
four nationality, country and date of birth	
Country of nationality Enter your country of nationality or citizenship, as shown on your passport or travel	You must declare the nationality of the
document. If you have previous or additional nationalities or citizenships, you will be	passport you will use to apply for your visa.
able to add these later in the application.	Enter your date, country and place of birth
Country of birth	accurately.
	If you hold more than one notionality you will
Place of birth	If you hold more than one nationality, you will need to enter these details on the next screen.
Enter your place of birth (for example, the city or province), as shown on your passport or travel document.	need to enter these details on the next soreen.
Date of birth	
For example, 31 3 2020	
Day Month Year	
Save and continue	
Return to this application later	
Show and edit answers	
Your other nationalities	You <u>must</u> enter details of all other
Do you currently hold, or have you ever held, any other nationality or citizenship?	nationalities that you hold or have ever
	held. You will then be asked whether
You must provide all the nationalities that you currently hold or have ever held.	valid passports and ID cards have for
Yes No	these nationalities. If you do have valid passports / ID cards, you will need to
	enter these details on the form.
Save and continue	
Return to this application later	Next you may be asked about your immigration status if you are not

immigration status if you are not applying in your country of nationality.

Show and edit answers

### Have you provided evidence of your English language ability in a previous application?

You must have been granted a visa or permission to stay after meeting the language requirement at level B1 or above. For example:

- scored level B1, B2, C1 or C2 on an <u>approved English language test</u> which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification
- if you were a student, your sponsor confirmed on your CAS that you met the required level

Yes No

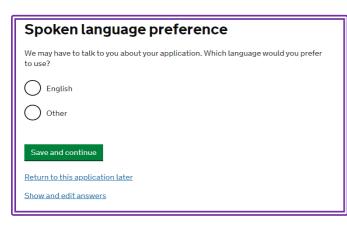
Save and continue

Return to this application later

Show and edit answers

If you have previously been granted a Tier 4/Student visa and have proven your ability to meet the requirements listed, choose **yes.** 



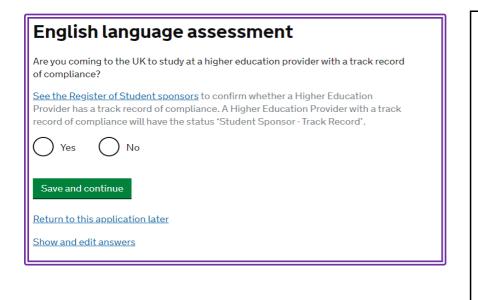


You are expected to be able to speak English to degree level standard, therefore you should be able to select **'English'**. Please be aware that you may be interviewed at your visa appointment and will be required to answer questions in English



You should answer '**No**' to this question unless this is how your English language was assessed by LSE on your CAS. This will usually only apply to undergraduate students.

# English qualification from a UK school Do you have an English language or literature qualification from a UK school? This must be from a school you attended when you were under 18. You will need to provide your exam certificate. You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification. Yes No Save and continue Return to this application later Show and edit answers



Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

)Yes ()No

Show and edit answers

Your current partner Use your partner's passport or travel document, if they have one, to complete this section Given names Family name Date of birth Enter date in the format DD MM YYYY Day Month Year Country of nationality Do they currently live with you? ─ Yes ○ No Will they be travelling with you to the UK? ○ No () Yes Return to this application later

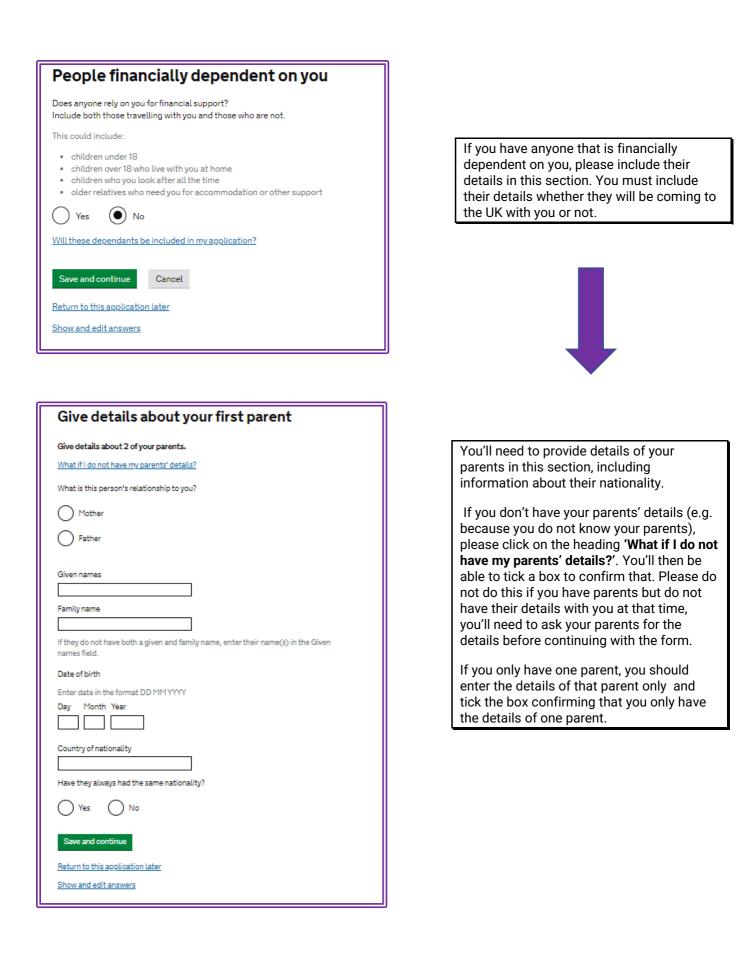
Answer **'Yes'** to this question because LSE is a Higher Education Provider with a Track Record of Compliance

You will then be asked whether your CAS indicates that your English Language ability was assessed by your institution or whether you are a 'gifted' student. Check your CAS. If you are applying for a visa to study at degree level or above, the answer should be '**Yes'** as LSE should have assessed your English language level.

If you are applying for a Student visa for a Pre-sessional English Language course and have had to take a UKVI SELT, you will need to declare this.



If you indicated that you had a partner earlier in your application, you may be asked to provide their details here. You must do this even if they are not coming to the UK with you.



### Family who live in the UK

### Do you have any family in the UK?

This includes:

- · immediate family- such as spouse, civil partner, parents or children
- grandparents or grandchildren
  your spouse or civil partner's family
- .
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years
- () No () Yes

### Save and continue Return to this application later

Show and edit answers

You'll need to declare if you have any close family members who live in the UK. If your answer is **yes**, you must provide the following information on the next page: you do not need to include details of non-immediate family. There is a list of family relationships on the next screen and you will need to select the appropriate relationship in relation to the family member you are declaring.

About your relative
Their relationship to you
Given names
Family name
Country of nationality
What permission do they have to be in the UK?
Ask your relative for the answer if you do not know it.
They have a temporary visa
O They are in the UK permanently
O They do not have a visa and are not in the UK permanently
I cannot contact my relative
Save and continue Cancel
Return to this application later Show and edit answers
Show and edit answers
Other relatives who live in the UK
Do you have any other relatives who live in the UK?
Yes No
Save and continue
Return to this application later
Show and edit answers

If you have more than one relative in the UK, you should answer 'Yes' on the next screen (below), and you'll fill in the (above) information again with their details.

### Travelling as part of an organised group

Will you be travelling to the UK as part of an organised group? This include travel companies or sports, work, or study groups

Yes No

Save and continue

Return to this application later

Show and edit answers

LSE's Student Visa holders do not usually travel to the UK as part of an organised group, so your answer is likely to be '**No**'. If you are unsure whether you are travelling as part of an organised group, please contact us to provide further details so that we can advise.



### Travelling with another person

Will you be travelling to the UK with someone who is not your partner, spouse, or dependant?



### Save and continue

Return to this application later

Show and edit answers

This refers to anyone who intends to travel to the UK with you apart from your partner, spouse or dependant . If you will be travelling to the UK with someone, you will need to provide details of their name, nationality and relationship to you in this section. It does not matter if they have not yet applied for a visa, you must still provide their details.

If you are travelling on your own click 'No' and save and continue.



### Staying with family

Who will you be staying with in the UK?

Choose only one person if your family lives at the same address. If you will not be staying with family, click 'save and continue'.

► <u>I will be staying with another family member (for example an aunt, uncle or cousin)</u>

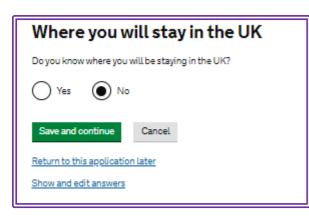
Save and continue

The name of any family member you previously declared as being in the UK will be shown in the screen above. If you will stay with that family member, click in the box. You'll then need to provide further details of the arrangements, such as the address.

You can also declare if you are staying with a different family member in the UK.

If you don't intend to live with them while you're in the UK, you should just click **'Save and continue'**.

The next question will ask if you know where you will be staying in the UK



If you have already made accommodation arrangements and have the address of where you will be staying, you should select **'Yes'** and enter the postcode to search for the address. You should then select the address of where you'll be staying. On the next screen, you'll be asked for details of **'Other places you will stay while in the UK'** 

If you are planning to stay anywhere other than the first address you gave on the previous screen, you will need to include those details here.

If you don't yet have an address for where you will be staying when you arrive in the UK that is fine, (there is no requirement for you to have confirmed accommodation at the point you apply for the visa), you can select '**No**' and you'll see the following screen.



### Accommodation plans in the UK

### Where do you plan to stay in the UK?

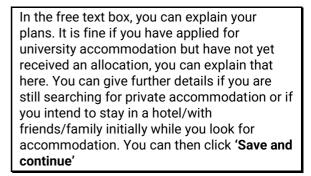
Give as much detail as possible of where you intend to stay, for example in a hotel, private housing, or with friends. Include the names of anyone else you will live with and their relationship to you.

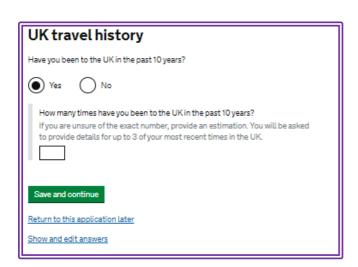
Maximum of 500 characters

### Save and continue

Return to this application later

Show and edit answers







You should declare whether you have travelled to the UK within the last 10 years.

If you have been to the UK in the last 10 years, you will need to declare how many times you have been to the UK

If you are not sure how many times you have been to the UK in the last 10 years, please provide an estimate. If you have been to the UK, you will be asked to provide details of up to 3 in the next screen.

Your previous time in the UK	
Select why you were in the UK:	
Tourism (including visiting family and friends)	
Work	
Study	
Transit (travelling through the country)	
Other reason	
Date you arrived in the UK Enter date in the format MM YYYY Month Year How long were you in the UK? Select a unit of time and enter a value Save and continue Return to this application later	You should declare the details of your visit(s) to the UK here. We are aware that the application form appears to only be asking if you have previously held a UK visa in the last 10 years if you state that you have not been to the UK in the last 10 years. This may be a glitch in the form. Therefore, if you have held a UK visa in the last 10 years, we advise that you give the details of the visa(s) you have held in the 'Additional Information' section of the application form whether or not you used the visa to travel to the UK.
Show and edit answers	
UK visa applications	
Have you been issued with a UK visa in the past 10 years?	
Ves No	
Save and continue	

Medical treatment in the UK
Have you ever been given medical treatment in the UK?
For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment
Yes No
Save and continue
Return to this application later
Show and edit answers

You should declare whether you have previously had medical treatment in the UK and whether you were told that you had to pay for this. This includes visiting a GP, a specialist or hospital treatment at A and E or as an in-patient.

You should give the details of the treatment you received on the next screen, these should be as accurate as possible.

UK leave to remain	
Have you applied for leave to remain in the UK in the past 10 years?           Yes         No           What is leave to remain?	This question asks whether you have any applied for a UK visa from inside the UK to remain in the UK. Please confirm if you have ever applied for a UK visa from inside the UK
Return to this application later Show and edit answers	

National Insurance numbers
Do you have a UK National Insurance number?
Ves No
Save and continue
Return to this application later
Show and edit answers

A National Insurance number is a number you need to be able to work in the UK. If you have never lived or worked in the UK before you will not have a National Insurance number.



Confirm whether you hold a UK driving licence.

Public funds
Have you received any public funds (money) in the UK?
This includes benefits for people on low incomes, housing or child benefit
Yes No
Save and continue
Return to this application later
Show and edit answers

Travel to Australia, Canada, New Zealand, USA, Switzerland or the European **Economic Area** How many times have you visited the following places in the past 10 years? Australia . Canada New Zealand USA Switzerland European Economic Area (do not include travel to the UK) Which countries are part of the European Economic Area (EEA)? C Zero Once 2 to 5 times 6 or more times Cancel Save and continue Return to this application later Show and edit answers

You must declare whether you have received any public funds in the UK.



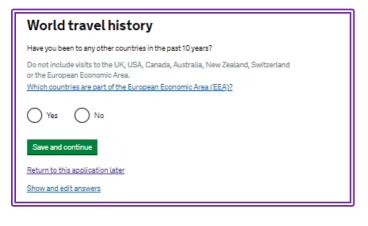
You must declare any travel to these countries in the last 10 years.

If you have been to any of these countries, you'll be required to provide more information about the country, purpose of the visit, date of travel and duration on the next page.

You will need to provide details of your two most recent visits.

If you are a national of these countries you do not need to declare your visits there as you are living there (unless you are a dual national and it is not your main country of residence).





In this section, you need to provide details of travel to any other countries within the last 10 years. You'll be required to provide more information about the country, purpose of the visit, date of travel and duration on the next page. You should attempt to provide information as accurately as you can. If there is not enough space for all of your travel, you can include an additional sheet of paper with this information and submit this with your application. Alternatively, you can include further details in the **'Additional Information'** section of the application form.

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Your planned travel information
Date you plan to arrive in the UK
Enter date in the format DD MM YYYY
Day Month Year
Why is this information important?
Save and continue
Return to this application later
Show and edit answers

The earliest you can travel to the UK is 30 days before the course start date on the CAS or seven days before your intended date of travel whichever is later, if you are studying a course of more than 6 months or a Language Centre pre-sessional course. You can enter any date within the month before your course start date. Your temporary visa sticker validity will be based on your intended date of travel; it will be valid for 90 days either from a month before the course start date or from 7 days before the intended date of travel you give in the application form.

If your course duration on the CAS is less than 6 months, you will only be able to come to the UK from 7 days before the course start date on the CAS.



Immigration history
For either the UK or any other country, have you ever been:
<ul> <li>Refused a visa</li> <li>Refused entry at the border</li> <li>Refused permission to stay or remain</li> <li>Refused asylum</li> <li>Deported</li> <li>Removed</li> <li>Required to leave</li> <li>Excluded or banned from entry</li> </ul>
Yes No
Save and continue
Return to this application later Show and edit answers

If you have never faced any immigration problems then please select `No'

If you have faced any of these issues please select **'Yes'**. You will be required to provide more details on the next screen.

You must declare if you have had any immigration issues for the UK or any other country in the world. This may not affect your visa application for the UK, but this will depend upon the issue you faced e.g. illegal working may mean that the UKVI will think you will risk working whilst in the UK. However, you must be honest with your answers as the UKVI can check this.

When the question asks if you were required to leave, this means that you have been formally required to leave a country by the country's authorities. It does not mean just if you left because your visit/visa has ended.

If you have ever had a UK visa that has been curtailed (shortened) due to a change in your circumstances, you do not need to answer '**Yes'** to this question, but you could include further details of the curtailment in the '**Additional Information**' section of the application form.

Once you have given details of the immigration problem you faced, you will be asked whether you have faced any other immigration problems. If you have not, select '**No**'.

If you have faced more than one issue, select **'Yes'** and complete the information again. Please ensure that you do complete this section accurately. Failure to declare immigration issues can impact your visa application, particularly if you fail to declare a previous visa refusal. Failure to declare a refusal can lead to a ban on immigration applications to the UK.

# Breach of UK immigration law Have you ever: • entered the UK illegally • remained in the UK beyond the validity of your visa or permission to stay • breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission • given false information when applying for a visa, leave to enter, or leave to remain • breached UK immigration law in any other way • Yes No Save and continue Return to this application later Show and edit answers

Confirm whether you have ever breached any of the laws listed. If you answer '**Yes**' you will be asked to include details of the breach on the next screen.



Convictions and other penalties
At any time have you ever had any of the following, in the UK or in another country?
Only select one answer at a time. If you need to give more than one answer, you can do so on another page.
A criminal conviction
A penalty for a driving offence, for example disqualification for speeding or no motor insurance
An arrest or charge for which you are currently on, or awaiting trial
A caution, warning, reprimand or other out-of-court penalty
A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
A civil penalty issued under UK immigration law
No, I have never had any of these
You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.
Save and continue
Return to this application later
Show and edit answers

On this screen, you will need to declare if any of these apply to you. If you need to declare a conviction or are awaiting trial, please contact us for advice, using our contact details at the end of this guide. If you are required to declare a conviction or penalty, you will have to provide further details on the next page, so please ensure that you have that information to hand.

On the pages following this, you will be asked whether you have ever been involved in the following:

- War Crimes
- Involved with Terrorist activities or
- organisations
- Held terrorist views
- Extremist Organisation
- Expressed Extremist views

You should read all of the guidance on each screen and will need to click in the box to confirm that you have read this.

You will then need to declare that you are a person of good character or include any information regarding your character which you wish to make the UKVI aware of.

Your employment history
Have you ever worked for any of the following types of organisation?
Include information for any paid or unpaid work. Select all that apply.
Armed Forces (career)
Armed Forces (compulsory national or military service)
Government (including Public or Civil Administration and non-military compulsory national service)
Intelligence services
Security organisations (including police and private security services)
Media organisations
Judiciary (including work as a judge or magistrate)
I have not worked in any of the jobs listed above
Save and continue
Return to this application later
Show and edit answers

If you have ever worked in the industries listed (including as an intern), you'll need to select the relevant option. Once you click in one of the boxes, a free text box will appear for you to provide further information about that work. We recommend that you provide brief details of the job title, scope of work and dates that you worked in that organization.



# Sponsor licence number and address Service Update There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time. This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number. What is your sponsor licence number? Sponsor's address Import of the im

These details will be provided on your CAS number. Enter the same details as shown for LSE.

Place of Study	
Service Update	
There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.	
/hat type of sponsor will you be studying with?	
The <u>Register of Student sponsors</u> sets out what type of sponsor each institution on he register is. A Higher Education Provider with a track record of compliance will lave the status 'General Student Sponsor – Track Record'.	
Independent School	
Higher Education Provider	
Higher Education Provider with a track record of compliance	
Overseas Higher Education Provider	
Publicly Funded College	
Private Provider	
What is the difference between a school and a higher education institution?	
Save and continue Cancel	
Return to this application later	
how and edit answers	

LSE is a Higher Education Provider with a track record of compliance.



 Primary site of study

 Service Update

 There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.

 Is this the site where the majority of your study will take place?

 Houghton Street London WC2A 2AE

 Yes
 No

 Save and continue

 Return to this application later

 Show and edit answers

LSE only has one campus, so select 'Yes'

UCAS deta	ils
Service Update	
on Tuesday 4 April fr	intenance of the Immigration Health Surcharge (IHS) site rom 08:00 BST until 10:45 BST. You will not be able to cation during this time.
Did you apply for your	course through UCAS?
	lo
What is UCAS?	
Save and continue	
Return to this applicat	ion later
Show and edit answer	5

If you are studying an undergraduate (Bachelors) degree, you will have applied through UCAS so you'll need to select **'Yes'** and then provide your UCAS identification number.

If you are a postgraduate student or if you are studying another programme (e.g. if you are doing General Course or at LSE on exchange), select '**No**' as you did not apply through UCAS.



If you require ATAS, it will be shown on your and in your offer letter so please check that carefully.

Very few programmes at LSE require ATAS and you will be informed by the relevant admissions team if this is required. If this applies to you, you will only be able to apply for your visa when you have received ATAS clearance. You will need to provide your ATAS reference number here if you are subject to the ATAS requirement and select '**Yes'.** Otherwise select '**No**'.

If you have questions about this, please contact us for advice.

### Academic Technology Approval Scheme (ATAS)

### Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can <u>find</u> <u>out if you need an ATAS certificate here</u>.

Do you need to obtain permission from the ATAS?



### Save and continue

Return to this application later

Show and edit answers

Future	official financial sponsor
Service	Jpdate
on Tuesday	anned maintenance of the Immigration Health Surcharge (IHS) site / 4 April from 08:00 BST until 10:45 BST. You will not be able to /our application during this time.
Vill you be re tudies?	eceiving money from an official financial sponsor for your continuing
) Yes	○ No
Vhat is an of	ficial financial sponsor?
Save and o	ontinue
leturn to thi	s application later
how and ed	it answers

Your parents, family members, family businesses and friends are not official financial sponsors nor are US Federal loans. If you or your parents or an organisation which does not fit the definition of an official financial sponsor will be funding your studies, you should select '**No**'

If you will receive money towards your living costs or tuition fees from an official financial sponsor, you should click **'Yes'** and then complete this dropdown box. If you are being wholly sponsored by an official financial sponsor how will you prove this?

My Student sponsor has confirmed this information on my CAS

Letter of official financial sponsorship

am not being wholly sponsored

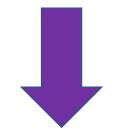
You should select the option which best fits your circumstances and then click 'Save and Continue'

Wholly sponsored means that all living costs and tuition fees for your studies are paid by an official financial sponsor.

If you will receive a full scholarship from LSE, it should be shown on your CAS. The living cost funding is likely to be shown as an overpayment of tuition fees, which can be used as proof of your funding from LSE.

Other non-LSE scholarships are unlikely to be shown on the CAS therefore you will require an official letter confirming your scholarship and the amount of funding you will receive. This letter will need to meet the requirements outlined in <u>Student</u> <u>Route caseworker guidance</u> guidance.

If you your scholarship does not cover all the tuition fees andliving costs required, choose **'I am not being wholly sponsored'**. If you select this option, you will be required to show that you have sufficient funds to cover the remaining living costs and tuition fees which are not paid by an official financial sponsor.



The course name and qualification should be entered as on your CAS. The qualification you will get will also be confirmed on your CAS. It may be shown as QCF or NQF instead of RQF, however it is the same. For example NQF 7 is the same as RQF 7 / SQF 11 on the application form.

If you don't know what level of qualification you are receiving it means you haven't read all of the guidance available to you. <u>Please read</u> <u>all the guides available</u> for your level of study. The question will be answered in the section for your level of study on our web pages.

~				
Co	urse	into	rmati	ion

### Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.

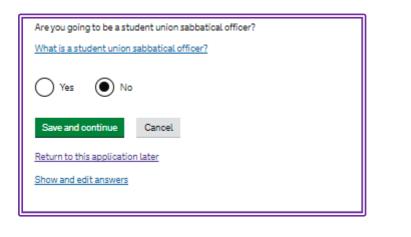
Name of sponsor institution (school/college/university)

Course name

### Qualification you will get

This is the level of the qualification you will receive at the end of your course. If you are unsure about the level of your qualification, <u>find out what qualification</u> <u>levels mean here</u> or ask your sponsor institution.

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If you are an elected Sabbatical Officer for LSESU, please contact us for advice.

If you are a new student or if you are continuing on the same programme, you should answer 'No' and then click 'Save and continue'.



You should enter your programme start and end dates as shown on your CAS.

If you are applying for a new Student visa to complete the same programme, you should use the sponsorship start date on your CAS as your course start date, not the original start date of your programme.



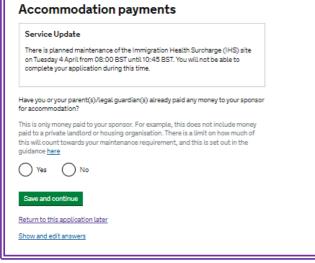
You can only answer 'Yes' if you have paid money for accommodation where your contract is with LSE.

Lilian Knowles, Urbanest Kings Cross and Urbanest Westminster Bridge are not LSEowned accommodation so you cannot use this as evidence.

Course dates	
Service Update	
There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.	
Course start date	
Provide the start date of your main course of study, but do not include any other courses you may be taking before. Enter date in the format DD MM YYYY	
Day Month Year	
Course end date	
Day Month Year	
Save and continue	
Return to this application later	
Show and edit answers	
	_

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How much has been paid?
How can you prove this amount has been paid? <ul> <li>My sponsor has confirmed this information on my CAS</li> <li>Receipts</li> </ul>
Save and continue Cancel

LSE does not show payments made for accommodation on the CAS. If you are reliant on payments made (a maximum of £1334 can be used and maximum of £1485 if you are submitting the visa application after 2 January 2025), you must get a receipt from <u>Residences.Fees@lse.ac.uk.</u>



### Course fees

### Service Update

£

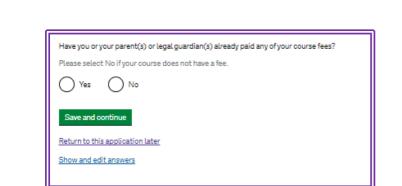
There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.

### What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information. Check your CAS, the amount of course fees you enter here should match the course fee on your CAS. This is the total amount of fees for the first year of your course (even if your course is more than 1 year long, you just need to provide information about the first year course fees).

It is fine if you have not yet paid any fees, you will just need to show that you have sufficent funds to cover the unpaid tuition fees and your living costs.

Tip: We are often asked if paying fees makes the application look stronger. You do not need to pay fees if you are able to evidence you have the money in an account that meets the requirements. <u>Read our guidance</u> to check this.





If you chose **'Yes'** you will be asked to state how much has been paid. You must be able to evidence this amount on your CAS.

If you have recently made a tuition fee payment and are relying on it being shown in your CAS for your application, you can only answer '**Yes'** when you have received your updated CAS from LSE. If you submit your application before your CAS has been updated and declare these fees on the form, you will not meet the Student visa requirements.

You cannot answer '**Yes'** if you only have a bank receipt or a Western Union receipt. Tuition fee payments can only be claimed here if they are shown on the CAS or if you have an official receipt from LSE Fees.

### Student Loan

### Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.

You must show that you have enough money to cover your course fees, and living costs for you and any dependants <u>Read the guidance</u> to find out how much money you need to show and what documents you can use as evidence. Are any of the funds required for this application in the form of a student loan?



Return to this application later

Show and edit answers

If are using an educational loan as evidence, you should answer '**Yes'** to this question. You will then be asked to confirm whether you have already received your loan.

You can only use a loan letter for your Student visa application, if your loan is an educational loan. This letter must meet the requirements outlined in our guidance. Please read through the '**Loans'** section for further details and contact us if you have any queries.

# Maintenance funds

### Service Update

There is planned maintenance of the Immigration Health Surcharge (IHS) site on Tuesday 4 April from 08:00 BST until 10:45 BST. You will not be able to complete your application during this time.

You must show that you have enough money to cover your course fees and living costs. <u>Read the guidance document</u> to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?





Return to this application later

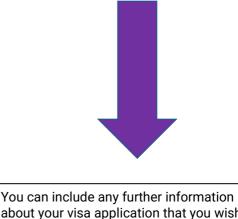
Show and edit answers

Answer '**Yes**' if you are using a bank account in your name to cover all of the financial evidence, or you are receiving a scholarship which covers your maintenance or if you are using your spouse's / partner's account and they already hold a UK visa or will be applying to come to the UK at the same time as you. There is no option for this on the application form even though it is permitted under the Immigration Rules. If you are planning to use your spouse or partner's account please get in touch with us for advice.

If you are using your parent(s)/legal guardian(s) bank account to cover some or all of the funds, please select **'No'** 

You will then need to confirm that you are relying on your parent(s)/legal guardian(s) account in the next section and what documents you are using the evidence your relationship.

Coronavirus (COVID-19): Disruption to this service	
Most UK Visa Application Centres have resumed services where local restrictions allow. To check availability of local services, contact:	
<u>TLS contact</u> if you are in Europe, Africa and parts of the Middle East <u>VFS global</u> for all other countries	
Priority and Super Priority services are only available in some locations. If available, you will be able to purchase these services when booking your appointment.	
There are changes at the border because of coronavirus (COVID-19). You a advised to consider <u>border control quidance</u> and any current <u>travel bans</u> b you apply for a visa.	
If you are applying for a visitor visa from a country where travel to the UK is suspended, your application decision may be delayed. Check <u>here</u> for furt details.	
you needed to add more information about your application but were not a	ble to.
you needed to add more information about your application but were not a u can write it here. there is no further information you want to add, click the 'Save and continu tion. dd further details:	
su can write it here. there is no further information you want to add, click the 'Save and continu utton.	
su can write it here. there is no further information you want to add, click the 'Save and continu utton.	
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u can write it here. there is no further information you want to add, click the 'Save and continu utton. dd further details: aximum of 1,000 characters	



You can include any further information about your visa application that you wish the caseworker to know in this section. If there's insufficient space, you can write a cover letter and upload it with your supporting documents.

You will then be given an opportunity to check the answers you have provided on the application form. Please ensure you check everything **carefully** before moving on with the form. Some errors are minor and can be explained in a cover letter. However, some can lead to a refusal e.g. incorrect passport details or evidence of finances or your Student visa being issued to your incorrectly e.g. dates of intended travel.

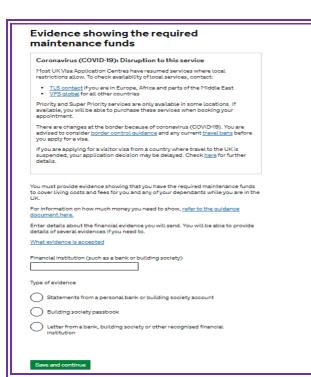
It is your responsibility to ensure you have completed the form as accurately as possible before submitting it.

After checking your answers, you will be asked to give details of the supporting documents you will provide.

You should also check if you need a TB test certificate and obtain one from an approved clinic before submitting and paying for your Student visa application.

If you required to submit evidence of finances with your visa application you may then see this screen:

IMPORTANT: WE HAVE BEEN ADVISED BY SOME STUDENTS WHO SHOULD SUBMIT FINANCES THAT THIS SCREEN DOES NOT APPEAR FOR THEM. IF YOU ARE A NATIONALITY THAT IS REQUIRED TO SUBMIT EVIDENCE OF YOUR FINANCES, YOU MUST CHECK AND INCLUDE THIS WITH YOUR SUPPORTING DOCUMENTS. NON-SUBMISSION WHERE THEY ARE REQUIRED MAY LEAD TO A REFUSAL.



### Add more evidence of maintenance funds

Coronavirus (COVID-19): Disruption to this service

Most UK Visa Application Centres have resumed services where local restrictions allow. To check availability of local services, contact:

<u>TLS contact</u> if you are in Europe, Africa and parts of the Middle East
 <u>VFS global</u> for all other countries

Priority and Super Priority services are only available in some locations. If available, you will be able to purchase these services when booking your appointment.

There are changes at the border because of coronavirus (COVID-19). You are advised to consider <u>border control quidance</u> and any current <u>travel bans</u> before you apply for a visa.

If you are applying for a visitor visa from a country where travel to the UK is suspended, your application decision may be delayed. Check <u>here</u> for further details.

### Do you want to add more evidence?

The evidences you send in need to prove that you have the full amount. If the evidences you have already added do not show this, you should add more evidences now.



Return to this application later Show and edit answers Include the name of the financial institution and the type of evidence you will be providing e.g. bank statements.

If you are relying on more than one document, the next screen will allow you to add further evidence

### Documents

### Coronavirus (COVID-19): Disruption to this service

Most UK Visa Application Centres have resumed services where local restrictions allow. To check availability of local services, contact:

<u>TLS contact</u> if you are in Europe, Africa and parts of the Middle East
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If you are applying for a visitor visa from a country where travel to the UK is suspended, your application decision may be delayed. Check <u>here</u> for further details.

### Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The passport or travel document for

### Other documents

If you do not provide these documents, your application may be delayed or refused.

Statements from a personal bank or building society account (HSBC)

After you submit your application, you must provide your documents to our commercial partner. You can provide your documents by:

- uploading copies of your documents yourself through our commercial partner's website, free of charge
- taking your documents (originals or copies) to your appointment where our commercial partner will scan them for you, for a fee

If you choose to pay for the assisted scanning service, all documents (originals or copies) need to be A4 size or you may be charged to make them suitable for scanning.

If we require passports, you must take the originals to your appointment. If you have self-uploaded copies on our commercial partner's website you must still take your original passports, but will not be charged for scanning.

### **Tuberculosis test results**

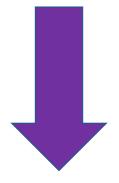
You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. <u>Check</u> if you need to get tested.

Save and continue

You will need to check the tick boxes to confirm that you will be submitting the required evidence. You will not be able to progress past this point until you have done this.

Once you have done this, the next screen will allow you to check your answers.

Once you have checked your answers, you will see 'Conditions' on the next screen.



### Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

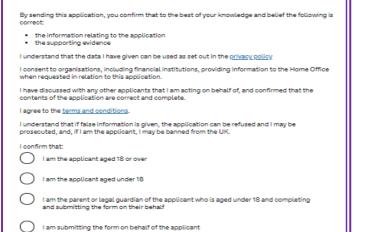
- If you stay in the UK without permission
- You can be detained
- You can be prosecuted, fined and imprisoned You can be removed and banned from returning to the UK
- You will not be allowed to work .
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
   DVLA can prevent you from driving by taking away your driving licence

I confirm that I understand and accept these conditions

Save and continue

### Declaration

I accept the above



Please ensure you read this screen carefully as it explains what can happen if you stay in the UK without permission. You will need to tick the box to confirm that you understand and accept these conditions and then click 'Save and Continue'



### Once you accept the declaration you cannot change any of your answers.

By agreeing to this declaration, you are confirming that all information you have provided is correct. Providing incorrect or false information can have serious implications.



You will then be prompted to check your answers and select 'Continue'.

ontinue to the next section.		
Maintenance		
HSBC	Change	
Statements from a personal bank or building society account		
	Add	
The passport or travel document for Emerald Darbar from India	Change	
Statements from a personal bank or building society account (HSBC)		
	HSBC Statements from a personal bank or building society account • The passport or travel document for Emerald Darbar from India • Statements from a personal bank or building society	



# DO NOT SUBMIT AND PAY FOR YOUR APPLICATION UNTIL YOU HAVE PREPARED YOUR SUPPORTING DOCUMENTS.

# YOU MUST PROVE THAT YOU MEET THE RULES ON THE DAY YOU APPLY FOR YOUR VISA (THE DATE YOU SUBMIT AND PAY ONLINE) NOT ON THE DAY OF YOUR APPOINTMENT

You will be directed to next page where you will have to make the payment for the Immigration Health Surcharge.

important	
	intenance from Wednesday 20 November 21:00 GMT until per 02:00 GMT, you will not be able to access your account ; the downtime.
We are sorry for any	inconvenience.
	appointment in Croydon from 25 November, please select kin Square Croydon - Service and Support Centre.
u need to make this u must pay by debit <b>me</b>	payment as part of your immigration application. or credit card. Emerald Southern-Darbar
te	22 November 2024
IS amount to pay	
S amount to pay	86,111.98 INR

### I think I've made a mistake on my application form. What should I do?

Please contact <u>us</u> immediately, using the contact details at the end of this guide. Some mistakes are minor and are unlikely to affect your application. However, some errors can lead to a refusal e.g. failing to declare a past refusal or an application made for a UK visa.